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Guide to MS708 Mary Carmen Saucedo papers

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Guide to
MS 708
Mary Carmen Saucedo Papers

1972-2007,
1980-1999,

5 Linear Feet

Processed by Susannah Holliday
February 2024

Donated by Patsy Burdick

Citation: Mary Carmen Saucedo Papers, 1972-2007, MS 708, C.L. Sonnichsen Special Collections Department. The University of Texas at El Paso Library.

C.L. Sonnichsen Special Collections Department
University of Texas at El Paso

Biography or Historical Sketch

Mary Carmen Saucedo was born on February 5, 1925, in El Paso Texas. She was the Salutatorian of her High School class and earned an academic scholarship to Loretto Heights College in Denver, Colorado. After completing two years at Loretto Heights College she married Alfredo Saucedo in 1948. After her children reached school age, Mary Carmen Saucedo completed her education at Texas Western College (UTEP) earning a Bachelor of Science in Education, MA in English, and MA in Educational Linguistics. She also earned Professional Certifications in Supervision and Administration (from UTEP). She taught for the Catholic Schools, and El Paso Independent School District. She held the position of Assistant Principle, Principle, Consultant, Director of Personnel, and Associate Superintendent of the El Paso Independent School District. She was the first woman to be promoted that position.

In addition to her work as an educator, Mary Carmen Saucedo was active in many professional organizations including Delta Kappa Gamma. She was also appointed as Chairman of the Board to Community Organizations such as the El Paso Community Foundation, Federal Reserve Bank of Dallas, and West Texas Council of Governments.

Series Description or Arrangement

The Mary Carmen Saucedo Papers appear in the same way they were donated. While materials have been rehoused into archival quality folders and boxes they remain in their original order. Furthermore, folders have been labeled with the titles that were on the original (non-archival) folders. Where folder did not have a name or needed additional information, information added by staff has been indicated by being placed in brackets [Example].

The only break from the original order was made to relocate daybooks and planners to the same boxes for organizational purposes and to rehouse oddly shaped memorabilia and materials to best utilize box space.

Scope and Content Notes

The Mary Carmen Saucedo papers mainly focus on Mary Carmen Saucedo's work as an educator with materials pertaining to her time as an educator, speeches given, and correspondence within the El Paso Independent School District. Additionally, many materials are from her work with various professional and community organizations. These materials mainly consist of documents and correspondence from 1980-1999 but also include photographs, memorabilia, ephemera, A/V materials, and a Scrapbook. There is one instance where materials need to be reviewed for PII concerns before use

by researchers. This folder is highlighted with green in the collection inventory.

Provenance Statement

The Mary Carmen Saucedo Papers were donated to the University of Texas at El Paso Library by Patsy Burdick in 2023. This is the first donation to the Mary Carmen Saucedo Papers.

Restrictions

Copyright for published works is held by their corresponding publishing companies.

Literary Rights Statement

Permission to publish material from the Mary Carmen Saucedo Papers must be obtained from the C. L. Sonnichsen Special Collections Department, the University of Texas at El Paso Library. Citation should read, MS 708 Mary Carmen Saucedo Papers, C. L. Sonnichsen Special Collections Department, the University of Texas at El Paso Library.

Container List

Box Number	Folder Number	Folder Description/Title/Other	Year
1	1	West Texas Council of Governments	1978- 1981
1	2	Federal Reserve Board [1]	1980
1	3	Federal Reserve Board [2]	1980s
1	4	Federal Reserve Board [3]	1982-1984, 1987
1	5	Federal Reserve Board [4]	1982, 1984, 1987
1	6	St. Patrick's Cathedral	2000s
1	7	Executive Forum	1984, 1985
1	8	Loretto Academy	1981, 1987, 1989, 1990,
2	1	UTEP Organizations Professional	
2	2	El Paso Community Foundation [Plaza Theatre]	
2	3	El Paso Community Foundation [Clippings]	
2	4	El Paso Community Foundation [Publications_1]	
2	5	El Paso Community Foundation [Publications_2]	1986, 1987
2	6	El Paso Community Foundation [Correspondence]	
2	7	El Paso Community Foundation [Documents]	
2	8	Region XIX Education Service Center Functional Organization	1988, 1990, 1991
2	9	[Philanthropy]	
3	1	Retirement	1986
3	2	Speeches-Education	
3	3	Speeches- Stress Workshop-Mary Carmen Saucedo	
3	4	Speeches- Prayers	
3	5	Speeches- Women	
3	6	"Women"	
3	7	Vita and Some Supporting Documents	
3	8	WEECN	
4	1	Hillside	
4	2	Central Area- Humor	
4	3	Schools	
4	4	[Personnel Directory EPISD 1972-1973]	1972-1973
4	5	1981-82, 82-83, MBO Mary Carmen Saucedo, Personal Evaluations	1981- 1983
4	6	Mary Carmen Saucedo EPISD Certificates	
4	7	Future Goals Committee for the State Bd. Of Ed.	1985
4	8	Gifted Program	1981
4	9	Juvenile Court Committee	1978

4	10	ROTC Area Meeting-1978	1978
4	11	Professional Papers	1985
4	12	Sesquicentennial	1984
5	1	Travel_OutofTown_1985	1985
5	2	Listings	1981
5	3	Honors [1]	1976, 1978, 1980, 1981, 1983-1985, 1987, 1989
5	4	Honors [2]	1976, 1978, 1980, 1981, 1983-1985, 1987, 1989
5	5	Dr. Ronald McLeod	1980, 1981, 1987, 1989
5	6	Hibbard G. Polk	1980
5	7	Starkweather Letters	1977
6	1	[Photographs]	
6	2	Personal Correspondence [1]	1970s, 1980s
6	3	Personal Correspondence [2]	1970s, 1980s
6	4	Texas Association of School Administrators (TSTA)	1975, 1980, 1981, 1982, 1985, 1986
6	5	TEXTESOL-I	1979, 1980
6	6	Recommendations	1976, 1977, 1979- 1985, 1989, 2004, 2007,
6	7	Evaluation, Research, Planning	1972, 1974, 1979
6	8	AASA/ Ford Foundation Alliance for Women	1980,
6	9	AASA	1977-1979, 1981, 1984, 1985
6	10	AASA Ford Foundation Project, Helping Women Advance Professionally	1977, 1979,
6	11	American Association of University Women	1981, 1984, 1985
6	12	Mexican American Women's National Assoc. (MANA)	1985
7	1	Daybooks & Planners	1977-1981, 2003, 2007
7	2	An Agile Servant: Community Leadership by Community Foundation	
8	1	Daybooks & Planners	1989, 1991, 2005-2006, 2008-2016, 2018
9	1	Retirement Trip to Washington	1986
9	2	[People to Watch Herald Post Series]	1985
9	3	Newspaper Clippings	
9	4	Plaque	
9	5	Audio Tape	
9	6	Business Cards	
9		Executive Forum	1987-88
10	1	Delta Kappa Gamma, Member Book	1984-1986
10	2	Delta Kappa Gamma, Theta Iota	1984-1986
10	3	[Misc. Photographs]	
10	4	Assorted Pins (13 Total)	Undated