

1-27-2017

## **Guide to MS637 Amelia Mendez Castillo papers**

Andres Lucero

Guide to  
MS637  
Amelia Mendez Castillo papers

Span Dates, 1964 – 2009  
Bulk Dates, 1970s – 1990s

11 feet, 6 inches (linear)

Inventory by Andres Lucero  
January 27, 2017

Donated by Amelia Mendez Castillo, August 2016.

Citation: Amelia Mendez Castillo, MS637, C.L. Sonnichsen Special Collections Department. The University of Texas at El Paso Library.

C.L. Sonnichsen Special Collections Department  
University of Texas at El Paso

## **Biography**

Born in 1934, Amelia (Amy) Mendez Castillo was a social worker in El Paso. She graduated from Texas Western College with a bachelor's degree in Business Administration. Castillo specialized in medical social work and elder care. She was involved with Project Bravo and was the first executive director of the Father Rahm Clinic (now Centro De Salud Familiar La Fe, Inc.) during the 1960s.

## **Series Description or Arrangement**

Materials were left in the order found by the archivist.

## **Scope and Content Note**

The Amelia Mendez Castillo papers date 1964 – 2009, bulk 1970s – 1990s. Types of records include publications, correspondence, reports, photographs, and notes. The papers help document Castillo's activities as a social worker.

## **Provenance Statement**

Donated by Amelia Mendez Castillo, August 2016.

## **Restrictions**

Some folders are restricted.

## **Literary Rights Statement**

Permission to publish material from these papers must be obtained from the C. L. Sonnichsen Special Collections Department, the University of Texas at El Paso Library. Citation should read, Amelia Mendez Castillo papers, MS637, C. L. Sonnichsen Special Collections Department, the University of Texas at El Paso Library.

## **Notes to the Researcher**

See also:

Pan American Health Organization (PAHO) U.S. – Mexico Border Field Office records,  
MS603

Chicano Vertical Files

El Paso Herald-Post records, MS348

UTEP collection, MS001

## Container List

Box #	Folder #	Title	Date
1		UTEP Social Work Program Student Handbook	July 1994
1		UTEP Social Work Program Self Study Report	December 15, 1994
1		UTEP Social Work Program course syllabi and other documents	July 1994
1		Spanish homework practice sets	
1		Summaries of cases <b>[RESTRICTED]</b>	2003-2012
1		Health Programs Brochures	
1		White Binder with social work request forms, certificates, law procedures, In House procedures <b>[RESTRICTED]</b>	
1		Folder with National Latino Association of Social Workers forms.	
1		Book, <i>Frases Celebres De Hombres Celebres</i>	1981
1		Social worker forms <b>[RESTRICTED]</b>	

2		Government Employee Credit Union forms, Coronado High School Soccer team, Graduation Pictures	
2		Centennial Mentors of Today Program	May 30, 1987
2		Folder with research papers	March-April 1993
2		Book, <i>General Systems Theory and the Psychological Sciences Vol.1</i>	
2		Book, <i>Applied Research in Health and Ethnicity</i>	
2		Copies of articles	
2		Texas Public Policy Handbook 5 <sup>th</sup> Edition	
2		The Social Work Dictionary 2 <sup>nd</sup> Edition	
2		Book Organizing Group Discussions	
2		Reference Guide For Clinicians Number 5	
2		Clinical Practice Guideline Number 5	
2		Book, <i>De La Toma de Conciencia a la Acción</i>	
2		Approaches to the Incorporation of	March 5-8, 1994

		Diversity: A Review and Critique of the Literature	
2		Organization of Latino Social Members list, letters, conference	1999
2		Seminar papers, newspaper articles	1984, 1993
2		El Paso Senior Opportunities and Services 21 <sup>st</sup> Annual Luncheon Program	September 25, 1987
2		Centennial leaders program	1989
2		Agenda Demonstration Grants for High Risk Populations Center for Substance Activities Review	July 1995
2		Aware Classes, photos	April 1991
2		Photos in envelope	
2		Centennial leaders program	May 11, 1991
2		Board Meeting Schedule	February 23, 1994
2		Health Governance Digest	January, February 1994
2		Folder with photos	
2		Organization of Latino Social Workers papers and newspaper articles.	
2		Small black binder with business cards	
2		Guidelines for Forensic Evaluations	December 2004
2		Legal Issues in Behavioral Health in Texas Book	May 13, 2010
2		Folder with photos	
2		Centennial Leaders 1993 Program	May 28, 1993
2		Box with 6 Diskettes	
2		Reimbursement forms	
2		Chemotherapy evaluation chart <b>[RESTRICTED]</b>	
2		Lista de Publicaciones Federales en Español Para El Consumidor	1998
2		Bag with Brochures	
2		Booklet, <i>What Every Woman Should Know About HIV/Aids</i>	
2		Booklet, <i>Reducing Tobacco Use Amount Youth: Community-Based Approaches</i>	
2		Brochure, <i>Lo Mejor es Prevenir</i>	
2		Booklet, <i>Trastornos Depresivos:</i>	

		<i>Tratamientos Ofrecen Nuevas Esperanzas</i>	
2		2 Brochures, <i>Coma Inteligentemente</i>	
2		<i>Hospice of El Paso</i> brochures	

3		Box with photos	
3		Box with photos, videotapes, and cassettes.	
3		Nuestras Relaciones Supervisory Certificate Program Course 3	
3		Values Systems and Workplace Ethics Course 3	
3		Communication Supervisory Certificate Program (English and Spanish)	
3		Texas Journal of Rural Health Book	
3		Preliminary Findings	November 1993
3		Article <i>Las Motivaciones del Mexicano</i>	
3		Instructor's Manual/Test Bank Adult Development and Aging 3 <sup>rd</sup> Edition	

4		Folder with the Proposal for the Creation and Development of a Bilingual Multicultural Educational Television Station papers	
4		Carlos Montezuma Medical School Project	1972
4		M.A.S.A. meeting papers	
4		Rio Grande Federation of Health Centers	1975
4		GRS Committee	February 28, 1974
4		Chicano Planning Project	1970s
4		Evaluations, Training booklet, Planning Workshops	
4		Service Assessment Project San Jose and El Paso Booklet, A Review of the Workshop Process Used in the Chicano Community Booklet.	
4		Nutrition Project Proposal for Father Rahm Clinic	
4		Perceptions of Mental Health Services of El Paso Mental Health and Mental Retardation Center Papers	

4		Book, Child Development	
4		Creative Works and Writing	
4		Father Rahm Clinic papers	
4		Senior Citizens documents	
4		COSSMHO Proposal	
4		Flightime Magazine	February 1974
4		Ahora Newspaper Vol.5, No. 1	January - February
4		Ahora Newspaper Vol.5 No.3	March - April
4		Letters from UTEP and California State University San Jose	January 17, 1974; April 23, 1974
4		Contract for a Project	
4		Yellow envelope, "El Paso House A Social Planning Service" and "Father Rahm Board" paper	
4		Folder with papers about <i>La Chicana</i> , Bibliography, Women's Action Program Fact Sheet	
4		Folder with Workshop Plan, Las Cruces Conference	
4		Yellow envelope with photo	
4		Folder containing Jesuits Calendar 1975	
4		Orange Folder: telephone list, articles, Effective Voir Dire in Child Abuse Cases Supplemental Material, Raising the World Standard: The Indigent Defense Standards Evaluation Web Site, How to Conduct A Meaningful and Effective Jury Voir Dire "Do as I say not as I Do"	
4		Centennial Leaders Mentors of Today Program	1987, 1988, 1989, 1990, 1991
4		Client Interview Questionnaires <b>[RESTRICTED]</b>	
4		Symtomas de Narco-Dependencia Del Adolescent	
4		Initial Assessment Guide	
4		Brown folder containing empty yellow envelopes, <i>My Feelings My Life</i> by Leslie Alvarado [book]	

5		Book, <i>Treatment Development Strategies for Alzheimer's Disease</i>	
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5		Book, <i>Social Gerontology: A Multidisciplinary Perspective</i>	
5		Book, <i>Aging as a Social Process, An individual and population Aging 2<sup>nd</sup> Edition</i>	
5		Book, <i>A Study of the Participation Rates and the Barriers and Facilitators to Minority Older Person Use of Community- Based Alternatives in Long-term Care</i>	
5		Book, <i>Variations in Aging: Older Minorities</i>	
5		Book, <i>Hispanic Sexual Behavior Implications for Research and HIV Prevention</i>	
5		Book, <i>Hispanic Sexual Behavior Implications for Research and HIV Prevention</i>	
5		Book, <i>Hispanic Sexual Behavior Implications for Research and HIV Prevention</i>	
5		Book, <i>Hispanic Sexual Behavior Implications for Research and HIV Prevention</i>	
5		Book, <i>Hispanic Elderly a Cultural Signature</i>	
5		Letter from Leslie Alvarado	
5		Letters to "Amy"	
5		El Paso Senior Opportunities and Services 2000 to the By-Laws	
5		El Paso Senior Opportunities and Services 2000 to the By-Laws, copy	
5		El Paso Senior Opportunities Service letter	
5		El Paso Central Appraisal District	
5		Application for charitable organization property tax exemption	
5		El Paso Senior Opportunities and Service letter	
5		Articles of incorporation of the El Paso Council on Aging, Inc.	

5		Blue Folder containing El Paso Senior Opportunities and Services intake form and tenant application for Amparo Juarez	
5		Farm Worker community center self-help project	
5		Providence Memorial Hospital	
5		Faculty evaluation of student presentation <b>[RESTRICTED]</b>	
5		Policy and Social services 2 (SOWK 3320), Spring 1995, assessment quizzes <b>[RESTRICTED]</b>	
5		Direct Appeal from the 107 <sup>th</sup> Judicial District Court of Cameron County Texas	
5		Red Folder "Aids in Texas"	1995

6		Centennial leaders 1989 Program	May 20, 1989
6		Pictures of "Proyecto Leal"	
6		Red binder containing copies of books, <i>Eyewitness Evidence: A Guide for Law Enforcement</i> ; <i>Battered Child Syndrome: Investigating Physical Abuse and Homicide</i> ; <i>Crime Scene Investigation</i>	
6		Brown folder 14 <sup>th</sup> edition, Texas Laws relating to Mental Retardation, Part 2 state constitutional provisions Subtitle D. Person with Mental Retardation Act	2003
6		Photographs Unknown persons	
6		Binder containing information about the consumer Law conference.	February 12, 1998
6		White binder containing Melvin Louis Case Papers	
6		White binder Domestic Violence Reading Resources	

7		File folder containing article, "Current Controversies on Family Violence Certificate, Testing Process Sheet"	
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7		File folder, photos and letters	
7		Texas criminal defense lawyers' association folder, with a Carlsbad High School class directory 1947-1956, file folder with personal forms <b>[RESTRICTED]</b>	2003
7		Christmas Cards	
7		UTEP Centennial leaders program	1989-1990
7		Chicano Planning Council folder	
7		Service Assessment "Community Awareness" folder	
7		East Los Angeles Health, community report	
7		Plan of outreach in the community (English and Spanish)	March 1971
7		La Confederación de la Raza Unida	
7		Father Rahm Health Referral, Center letter to Mrs. Martinez	January 14, 1972
7		El Paso Juvenile Delinquency Study	January 1968
7		Project Monthly report	February 1968
7		Center Problems and Issues- Documented	
7		Physical and security cases	
7		Mental Health Planning Conference for the Spanish speaking Booklet	January 11, 1972
7		State of Justification	
7		Southern Regional institute reading and bibliography	
7		Forms for Authorization to release information.	
7		Report Preparation forms.	
7		I & R expansion Proposal	
7		Mission Neighborhood health center "Potrero Hill Satellite"	
7		S.R.S. Grantsmanship Seminar	April 18, 1973
7		Youth Programs Folder	July 23, 1968
7		Western Interstate Commission for Higher education conference	
7		Texans for Educational Excellence Newsletter Vol.1 No.1	May 1973
7		CAA Board and Committee training	
7		Discourse on Chicano Planning	

		Project	
7		SRS Chicano Planning Project	
7		Mexican American Affairs conference	
7		San Antonio Express Editorials	December 14, 1972
7		Follow up evaluation Las Cruces Conference	November 22 – 23, 1973
7		Las Cruces-El Paso Chicano Planning Council Workshop	October 20, 1972
7		Information and referral service of the community council four year report	1964-1968
7		Father Rahm Health Center grant 2, Addendum file	
7		Supplemental Information Statistics	
7		Hogg Foundation	
7		Hogg Foundation	
7		Hogg Foundation = Migrant Leadership Conference Child Advocacy Proposal	

8		El Paso Aging Proposal original file	
8		Alcoholism Program	
8		Social Services to a court system file	
8		Comprehensive Community Services Alcoholics	
8		Austin School of Social Work	
8		Brownsville- Harlingen Area Chicano Planning Project	1973
8		Yellow Envelope "Amigos Unidos Credit Union" grant Envelope with application	April 5, 1973
8		Yellow project proposals	
8		Big Bend Workshop	
8		Chicano Planning Project	
8		Chicano Planning Project Correspondence	1973
8		Chicano Planning Project file papers	
8		Fort Worth Correspondence Chicano Planning Project	February 20, 1973
8		Chicano Training Center	May 1, 1971
8		Chicano Planning for El Valle Grantsmanship Project	May 27, 1972

8		Arizona-Phoenix-Tucson Chicano Planning Project	March 15, 1973
8		Father Rahm Family Center & Children's Proposal Family Health Center	
8		Father Rahm Service Center Inc. Statements of Justification for Extension	December 1971; January – February 1972
8		Rough Drafts for Proposal	
8		I & R Background for Proposal	
8		Out of target area cases	
8		Father Rahm I + R Report Resumes	
8		Second and Final Drafts for Proposals	
8		Father Rahm Service Center Inc. Brief Report on Services	

9		Book, <i>A Health Promotion and Disease Prevention Training Manual Culture and Tradition: Los Ancianos Latinos</i>	
9		Guide for conference on Aging	
9		Black Portfolio containing a phone list and letters	
9		Plaque for Amy Castillo "There is a purpose for everything"	1979
9		Black Binder, holiday cards and letters	
9		UTEP Alumni 2014 Centennial Edition book with wrapping	
9		Orange folder containing forms from the Texas lawyers handbook	
9		Printed article Texas public policy foundation "Mental Illness and the Texas Criminal Justice system?"	May 2009
9		White folder containing agenda for the fundamentals of juvenile probation and court communication, online psychological and personality tests, power point slides (printed)	
9		Vanilla folder, containing examples of	

		case summaries about street gangs.	
9		Indigent defense CD	May 1, 2007
9		Folder with the article "Updating Approach to Client Competence: Understanding the Pertinent Law and Standards of Practice"; PowerPoint slides "Unfitness to Proceed Due to Mental Illness or Mental Retardation"	