

May 2020

## Folder 44 -- Heilbut, Kurt -- 1939

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## NATIONAL COUNCIL OF JEWISH WOMEN

INCORPORATED

1819 BROADWAY

NEW YORK

TELEPHONE • CIRCLE 6-3175

CABLE ADDRESS • COUNJEW • N. Y.

FROM: Evelyn R. Meyer

DATE: May 26, 1939

TO: El Paso Section

SUBJECT: HEILBUT, KURT

We have received the papers furnished by Mr. Sigmund N. Schwabe in behalf of the above client. However, we are sorry to advise you that the statements of Mr. Schwabe will not be accepted as an affidavit by the American Consul in its present form.

We have therefore prepared an affidavit of support in as far as we were able, from the material on hand. Please note that several items must still be listed in the affidavit, such as facts pertaining to Mr. Schwabe's citizenship, his yearly income, the value of his real estate property, and some form of description which might include the income derived from it.

It would also be advisable for Mr. Schwabe to state how many dependents he has and if possible, that he will receive the clients into his home and provide for them. Moreover, additional documentary evidence will be needed in order to satisfy the American Consul abroad. In particular, some form of documentary proof would have to be furnished of Mr. Schwabe's position and income as president of the American Bond and Investment Co. A Dun & Bradstreet report would be the best form of proof. Letters from his life insurance companies will also be needed. If a copy of Mr. Schwabe's income tax return can be furnished this would be very helpful.

We are enclosing herewith some instruction sheets which may be of help to Mr. Schwabe. We would be glad to receive the completed affidavit in the near future and wish to assure you of our appreciation for your valuable cooperation.

EH:SG

Enc. *E. Meyer*

MRS. MAURICE L. GOLDMAN, *President*  
New York, N. Y.

MRS. JOSEPH M. WELT, *First Vice-President*  
Detroit, Mich.

MRS. ALEXANDER WOLF, *Second Vice-President*  
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MRS. HERMAN B. LEVINE, *Financial Secretary*  
West Englewood, N. J.

MARION M. MILLER, *Executive Director*  
CECILIA RAZOVSKY, *Associate Director*

NATIONAL COUNCIL OF JEWISH WOMEN  
1819 Broadway, New York City

In sending for prospective immigrants from abroad, it is essential that every precaution be taken to assure the American Consul that the would-be emigrant will not become a public charge. Affidavits of support should be filled out in duplicate and signed before a notary. Should one relative not be able to furnish a very satisfactory affidavit, it is well to get supplementary affidavits from other relatives or friends, as the more proof of material help that can be given the better are the chances for the client.

These affidavits with supplementary proof must be presented to the American Consul by the emigrant when he appears for examination for a visa. The affidavits may be sent direct to the American Consul and the emigrant advised to apply to the Consulate for an appointment.

There are three visa distributing Consuls in Germany located in Berlin, Stuttgart and Hamburg. The client will apply to the Consul nearest his home. The first step to be taken is for clients to register in writing with nearest American Consul.

Substantiating proofs that should accompany affidavits are as follows:

1. If in business, a statement from Dun & Bradstreet or a certified accountant's statement indicating income, investments, assets and liabilities, etc. If either statement is not available, letters should be secured from firms or persons with whom petitioner deals. A statement from the landlord where the business is conducted may be helpful.
2. If employed, a letter from the employer witnessed by a notary indicating the occupation, salary, length of time employed, the permanency of the position and general responsibility.
3. If professional, such proof as is available. A statement or professional letterhead may furnish proof or a certified accountant's statement.
4. If monetary help was sent to the person or persons in whose behalf the affidavits are made, receipts for same, or a statement from the bank through which they were sent abroad should be shown.
5. A statement from the life insurance company as to the amount of insurance carried and cash surrender value.
6. Statements from savings banks as to deposits and statements from commercial banks regarding the account in general.
7. Stocks and bonds may be proven by a notarized statement from brokers or a notarized statement from the man in charge of the safe deposit room to whom the securities have been shown.
8. If in possession of real estate, tax receipts or copy of the deed.
9. Income tax receipts may be used in lieu of other evidence.
10. Relationship should be explained in detail, with full names and statement as to whether relationship is on maternal or paternal side. When the relationship is distant or if the application is made by a close friend, detailed proof in affidavit form must be given showing the friendship is of long standing and that the tie is as close as a blood tie.
11. Letters of recommendation from prominent citizens or business men testifying as to character and responsibility of the petitioner are often helpful.
12. A supplementary letter may be addressed to the American Consul asking favorable consideration of the application for the visa summarizing reasons the applicant is wanted, telling size of petitioner's home and that he is prepared to give a home to the emigrant if necessary.
13. It is against the contract labor clause of the law to offer prospective immigrants employment in advance of their coming.
14. If applicant leaves a country before his turn comes, the papers may be transferred to the Consulate in the country where he wishes to wait.

Name of Insurance Company  
Address

Gentlemen:

I am interested in executing an affidavit of support in behalf of my relative and would like to show my assets including my insurance.

Will you please send me a letter in duplicate giving the amount of my insurance policy, date of purchase, and present cash surrender value. My insurance policy number is -----.

Thanking you for your interest and valuable cooperation,  
I am,

Yours very truly,